

# ALBUQUERQUE CHRISTIAN COLLEGE

## LETTER OF RECOMMENDATION—CLERGY

### GENERAL INFORMATION (TO BE COMPLETED BY THE APPLICANT)

DATE \_\_\_\_\_

APPLICANT'S NAME \_\_\_\_\_  
LAST (FAMILY NAME) FIRST MIDDLE

MAILING ADDRESS \_\_\_\_\_  
PO BOX OR STREET NUMBER APARTMENT #

\_\_\_\_\_  
CITY STATE ZIP

DAYTIME PHONE ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ ALTERNATIVE PHONE ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

### DEGREE PROGRAM

BA  MACM  MATS  MDIV  DMIN

### EVALUATION (TO BE COMPLETED BY THE PERSON RECOMMENDING)

*The Admissions Committee would appreciate an evaluation from you concerning the person above. Your honesty will help us in performing a careful evaluation. Please complete BOTH pages of this form.*

Who are you to the applicant (check all that apply)?

Pastor  Teacher  Friend  Church Member  
 Colleague/Co-worker  Employer  Other \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_ How well do you know the applicant? \_\_\_\_\_

*For this section, please respond to the following questions to the best of your knowledge. The applicant must address these same questions on the formal application.*

Has the applicant been convicted of a felony in the past five years?  Yes  No  No basis for evaluation

Has the applicant been incarcerated or on probation/parole in the past five years?  Yes  No  No basis for evaluation

Has the applicant engaged in misconduct in the past five years?  Yes  No  No basis for evaluation

Has the applicant ever been treated for substance abuse/addiction?  Yes  No  No basis for evaluation

Do you have any reservations with regard to the applicant's decision to pursue seminary education at this time in his/her life?  Yes  No

Please comment on your perception of the applicant's strengths and weaknesses, readiness to begin seminary study and overall potential for Christian ministry.

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FOR THIS SECTION, PLEASE CHECK AS MANY CHOICES AS PERTAIN TO THE APPLICANT.

**CHRISTIAN COMMITMENT & CHARACTER**

- Above reproach
- Undeveloped in certain areas
- Obvious to others
- Questionable
- No basis for evaluation

**CHURCH INVOLVEMENT**

- Serves in leadership
- Attends frequently
- Attends occasionally
- Invested in the life of the Church
- No basis for evaluation

**CAPACITY FOR LEADERSHIP**

- Demonstrates leadership abilities
- Lacks leadership ability
- Potential for leadership
- Authoritarian, can be harsh
- Respected leader
- Avoids leadership responsibility
- No basis for evaluation

**COMMUNICATION SKILLS**

- Articulate, effective communicator
- Difficulty in expressing ideas
- Insecure
- Comprehends well
- Argumentative
- No basis for evaluation

**EMOTIONAL MATURITY & STABILITY**

- Accurate self appraisal
- Insecure, poor self image
- Prone to anger
- Exercises self control
- Prone to depression
- Demonstrates emotional stability
- Emotionally unstable
- No basis for evaluation

**INTERPERSONAL RELATIONSHIPS**

- Approachable, sought by others
- Avoided by others
- Tolerated by others
- Initiative, seeks out others
- Withdrawn, avoids others
- Inappropriate in mixed settings
- Difficulty maintaining relationships
- No basis for evaluation

**SENSITIVITY TO OTHERS**

- Responsive to needs of others
- Insensitive to feelings of others
- Compassionate, caring
- Impatient with others
- Intolerant to opposition
- Encouraging
- No basis for evaluation

**REASONING & DECISION MAKING**

- Insightful, well thought out
- Impetuous, acts without thinking
- Seeks the counsel of others
- Disregards sound advice
- Displays wisdom
- No basis for evaluation

**MOTIVATION & PERSEVERANCE**

- Highly motivated
- Easily distracted/discouraged
- Demonstrates persistence
- Lacks resolve/determination
- Easily swayed by circumstances
- No basis for evaluation

**RESPONSIBILITY**

- Dependable
- Irresponsible, careless
- Avoids responsibility
- Completes work in timely manner
- Difficulty in managing personal finances
- No basis for evaluation

**COOPERATION**

- Works well with others
- Intimidated in group settings
- Shares responsibility
- Dominates in group settings
- Does not work well with different personalities
- No basis for evaluation

**RECOMMENDATION**

In considering the applicant's suitability for seminary study and overall potential for ministry, please check one:

- Not Recommend     Recommend with reservation     Recommend with confidence     Recommend with enthusiasm

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name (print or type) \_\_\_\_\_

Position \_\_\_\_\_

Church Name \_\_\_\_\_

Denomination \_\_\_\_\_

Church Address \_\_\_\_\_

Daytime Phone ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Alternative Phone ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

May we contact you, if needed, for further information or clarification?     Yes     No

**IF YOU HAVE QUESTIONS**

**PLEASE CONTACT MARILYN**

**(505) 345-0238**

**AT ACC**

**EMAIL [faith.albuquerque@yahoo.com](mailto:faith.albuquerque@yahoo.com)**

**PLEASE RETURN THIS RECOMMENDATION FORM:**

*ALBUQUERQUE CHRISTIAN COLLEGE*

*301 MENAUL BLVD. NE*

*SUITE C*

*ALBUQUERQUE, NM 87107*